

# Hazardous Work Registration Form

Please click the following URL to access the Hazardous Work Registration form:

**\*Internet Explorer is not supported. Please use another browser.**

<https://u.kyoto-u.jp/hwrs-form>

You can also access the form from: the website of the Occupational Welfare Division/Health Care Office → 健康診断 → 職員健診 → Health Checkup for Who are engaged in Hazardous Work → Hazardous Work Registration Form

The log-in screen of the university's integrated authentication system will be displayed. Enter your SPS-ID and password to log in to the system.



## 京都大学統合認証システム

**[お知らせ] 1月28日から電子ジャーナルへのアクセスには専用プラグインが必要になりました。設定方法はこちら。**

taro123kyodai

\*\*\*\*\*

ログインを記憶しません。  
 サービスへの属性送信同意を再確認します。

**ログイン**

> パスワードをお忘れの方はこちら  
> お困りの方はこちら

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If multi-factor authentication is required, a screen similar to the following will appear. You can also enter the one-time password displayed by other browser authentication applications (Authenticator) or smartphone authentication applications (Authenticator).

京都大学統合認証システム

ログイン / Login

認証方式  
Authentication Method

ワンタイムパスワード (トークン)

**選択 / Select**

認証方式を選択してください  
Please select an authentication method  
認証方法が分からない方はこちらへ  
Do not know how to login?

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京都大学統合認証システム

ワンタイムパスワードログイン (TOTP)  
One-Time Password Login (TOTP)

ユーザー名 / Username

ワンタイムパスワード  
One-Time Password

このブラウザを信頼する / Trust this browser

**ログイン / Login**

ワンタイムパスワード(TOTP)の初期化がまだの方はこちらへ  
Click here if you have not initialized your one-time password (TOTP) yet.

ログインできない方はこちらへ  
Click here if you cannot login

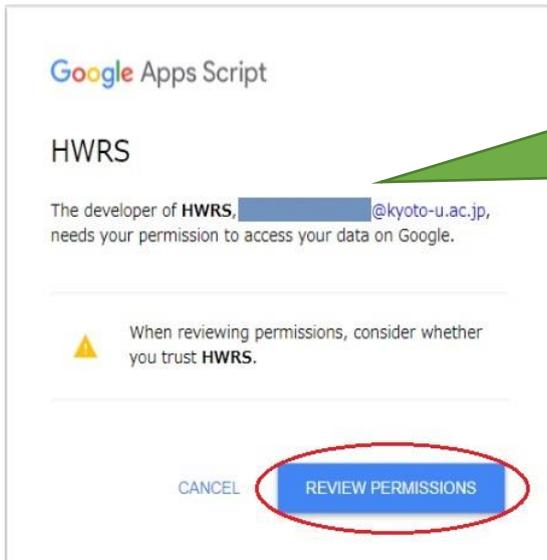
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KyotoUniversity  
225266

For more information on multi-factor authentication, [click here](#).

At the first access only, the following screens ❶ to ❸ will be displayed.

❶ Click the “REVIEW PERMISSIONS” button.



takagishi\*\*\*\*\*@kyoto-u.ac.jp is the e-mail address of our system engineer.

Don't hesitate to click the “REVIEW PERMISSIONS”.

❷ Select your university e-mail account (with the university domain of “@kyoto-u.ac.jp”).

Please note that you cannot use e-mail addresses like “@\*\*\*.kyoto-u.ac.jp.”

If no e-mail account is displayed, click “Use another account” to use an e-mail account with the domain of “@kyoto-u.ac.jp.”



❸ Click the “Proceed” button to enable the system to access the Google account.



The Hazardous Work Registration form will be displayed. The form has four tabs to register the details of hazardous work. Please enter the information in the tabs from left to right (Applicant → Substances → Job → Details).

1. Please select or enter the required information in the “Applicant” tab.

Submit

kyodai.taro.1a@kyoto-u.ac.jp

Language English

**Applicant** Substances Job Details

User Info

Work area: Yoshida / 吉田

Div.: 企画・情報部 情報推進課 情報システムサービス掛

User category: Full-time / 常勤

Date of birth: 年 / 月 / 日

Gender: male / 男性

Measures

How to reduce the risks: None / なし

Protection items

- Dust mask / 防じんマスク
- Gas mask / 防毒マスク
- Dust mask with electric fan / 付き粉じん用呼吸保護具
- Self-supply mask / 自給式
- Air supply mask / 送気マスク
- Protective cloth / 保護服

Yoshida / 吉田  
Hospital / 病院  
Uji / 宇治  
Katsura / 桂  
Otsu / 大津  
Inuyama / 大山  
Kumatori / 熊取

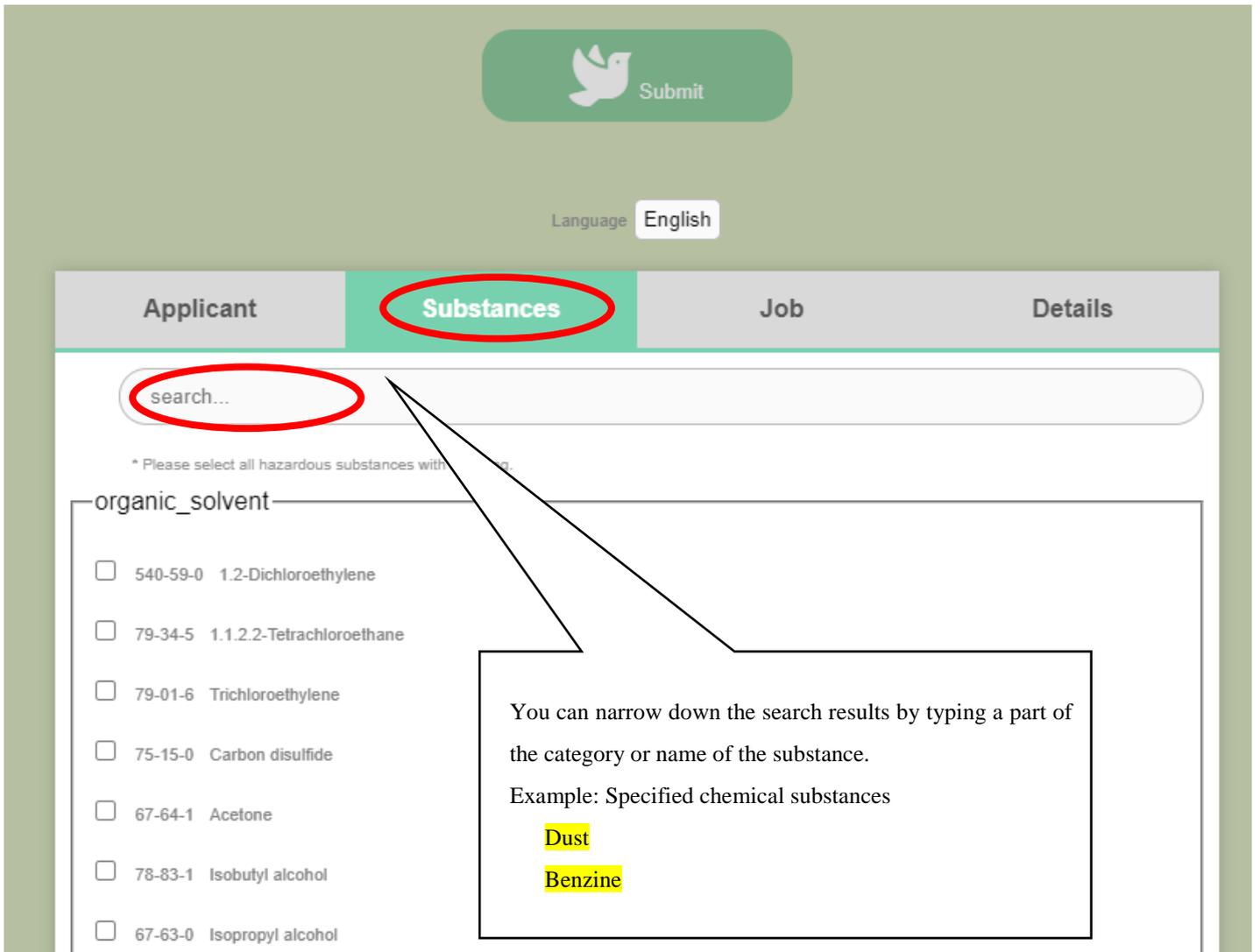
Enter the information with Japanese input disabled.

You can narrow down the search results by typing a part of your division.

Example:

環境  
医学  
ウイ

2. Please check the checkboxes of substances handled in the course of your work (multiple selections allowed).



Submit

Language English

Applicant **Substances** Job Details

search...

\* Please select all hazardous substances with the following properties.

organic\_solvent

- 540-59-0 1,2-Dichloroethylene
- 79-34-5 1,1,2,2-Tetrachloroethane
- 79-01-6 Trichloroethylene
- 75-15-0 Carbon disulfide
- 67-64-1 Acetone
- 78-83-1 Isobutyl alcohol
- 67-63-0 Isopropyl alcohol

You can narrow down the search results by typing a part of the category or name of the substance.  
Example: Specified chemical substances  
**Dust**  
**Benzine**

3. Select the tasks you will be engaged in by checking the “Engaged in” checkboxes of all applicable tasks.

Based on the substances you selected in the “Substances” tab, the checkboxes of the tasks related to the substances are already checked automatically. Enter the required information in the “Usage days per year” and “Average usage hours per day” fields.

The screenshot shows a web form with a green header containing a "Save" button and a language selector set to "English". Below the header are four tabs: "Applicant", "Substances", "Job" (highlighted with a red oval), and "Details".

The "Job" tab contains three sections:

- Information device Work**: Includes a description of info-device work and a checkbox labeled "Engaged in..." which is checked. A blue arrow points from the text "Multiple selections are allowed." to this checkbox.
- pathogens**: Includes a description of work liable to extreme contamination and a checked "Engaged in..." checkbox. A blue arrow points from the text "Multiple selections are allowed." to this checkbox. Below this are two input fields: "Use days per year" with the value "200" and "Average use hours per day" with the value "6". A red circle highlights these two input fields.
- heavy\_materials**: Includes a description of work handling heavy material and a checked "Engaged in..." checkbox. A blue arrow points from the text "Multiple selections are allowed." to this checkbox.

The text "Multiple selections are allowed." is positioned to the right of the first two sections.

4. In the “Details” tab, select or enter the detailed information for the substances handled and the tasks you will engage in.

 Submit

Language English

Applicant	Substances	Job	Details
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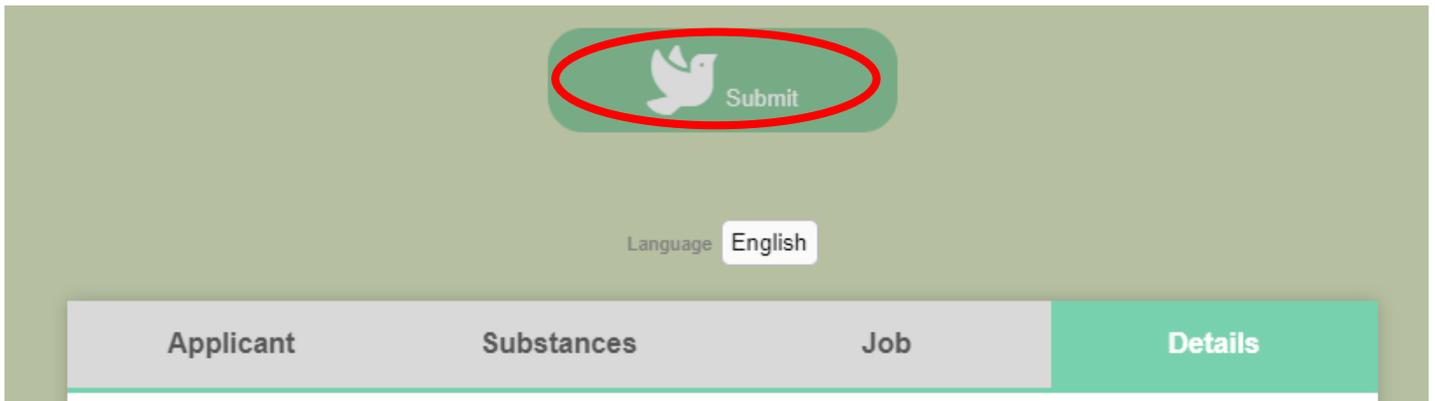
radiation

被ばく歴	なし
フィルム	なし
フィルム異常	なし
ガラスパッチ	なし
ガラスパッチ異常	いいえ
実効線量	1 msv ~
等価線量_水晶体	1 msv ~
等価線量_皮膚	1 msv ~

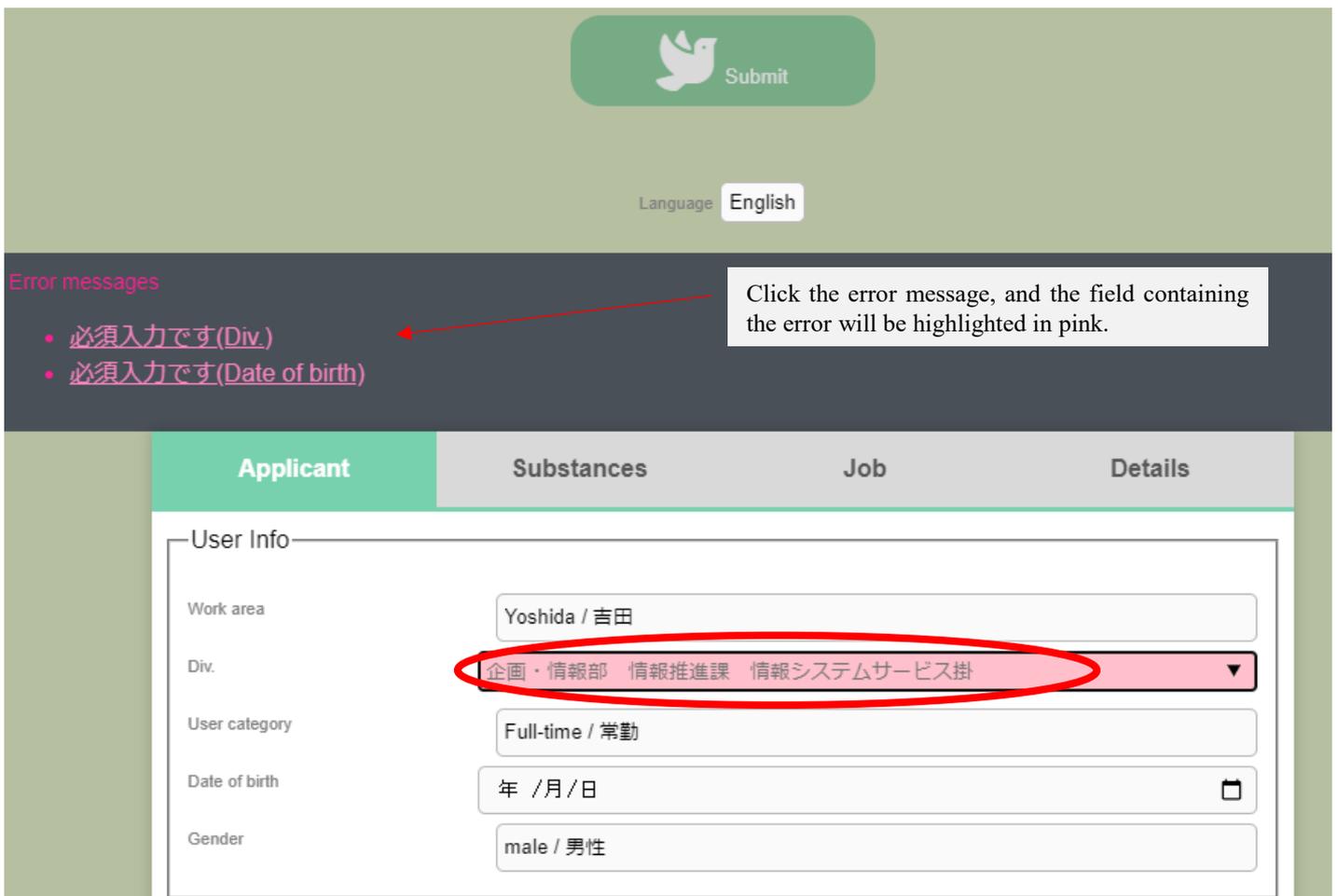
Remarks

\* 備考等があった場合のみ記入

5. After entering the required information in all four tabs, click the “Submit” button.



6. If an error message is displayed, click the error message. The field containing the error will be highlighted in pink. Please re-enter the information correctly in the field, and click the “Submit” button again.



7. The following page will be displayed once the registration form is correctly submitted.

登録ありがとうございました

If there is an error in the submitted registration form, or if you need to change in its content, please redo the registration from the beginning by accessing the URL on the page 1, above. The previous entries will be overwritten with the newly submitted information.