Hazardous Work Registration Form

Please click the following URL to access the Hazardous Work Registration form: *Internet Explorer is not supported.Please use another browser.

https://u.kyoto-u.jp/hwrs-form

You can also access the form from: the website of the Health Management Division \rightarrow Health Checkup \rightarrow Health Checkup for Staff \rightarrow Health Checkup for Staff Engaged in Hazardous Work \rightarrow Hazardous Work Registration Form

The log-in screen of the university's integrated authentication system will be displayed. Enter your SPS-ID and password to log in to the system.



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At the first access only, the following screens **1** to **3** will be displayed.

Click the "REVIEW PERMISSIONS" button.



Select your university e-mail account (with the university domain of "@kyoto-u.ac.jp").

Please note that you cannot use e-mail addresses like "@***.kyoto-u.ac.jp."

If no e-mail account is displayed, click "Use another account" to use an e-mail account with the domain of "@kyoto-u.ac.jp."



3 Click the "Proceed" button to enable the system to access the Google account.

G	Google にログイン
	HWRS が Google アカウントへの アクセスをリクエストしています kyodai.taro.1a@kyoto-u.ac.jp
F	IWRS に以下を許可します:
	 Google ドライブのスプレッドシートの表 示、編集、作成、削除
F	HWRS を信頼できることを確認
おってい	^{幾密情報をこのサイトやアプリと共有する場合があり ます。 HWRS の利用規約とプライバシー ポリシー で、ユーザーのデータがどのように取り扱われるかを ご確認ください。 アクセス権の確認、削除は、 Google アカウントでいつでも行えます。}
l	リスクの詳細
11	キャンセル

The Hazardous Work Registration form will be displayed. The form has four tabs to register the details of hazardous work. Please enter the information in the tabs from left to right (Applicant \rightarrow Substances \rightarrow Job \rightarrow Details).

1. Please select or enter the required information in the "Applicant" tab.

	Su Su	ubmit	odai.taro.1a@kyoto-u.ac.jp
	Language	nglish	
Applicant	Substances	Job	Details
User Info			
Work area	Yoshida / 吉田		
Div.	企画・情報部 情報推進課	情報システムサービス掛	
User category	Full-time / 常勤	Yoshida / 吉田 Hospital / 病院 J Uji / 宇治	
Date of birth	年 /月/日	山 Katsura / 柱 Otsu / 大津 Inuyama / 犬山	
Gender	male / 男性	Rumatori / Heax	
-Measures			
How to reduce the risks	None/なし		
Protection items			
 Dust mask / 防じんマスク Gas mask / 防毒マスク 	Enter the	e information with <mark>Japan</mark>	ese input disabled.
□ Dust mask with electric far	付き粉じん用呼吸保護具		
□ Air supply mask / 送気マ			
D Protective clotn / 保護版			
You can nar	ow down the search results by typ	ping a part of	
your division			
Example: 環境			
<mark>医学</mark>			
<mark>ウイ</mark>			

2. Please check the checkboxes of substances handled in the course of your work (multiple selections allowed).

Submit					
	Language Eng	ish			
Applicant	Substances	Job	Details		
search	Λ				
* Please select all hazardous substanc	* Please select all hazardous substances with v. organic_solvent				
540-59-0 1.2-Dichloroethylene		,			
79-34-5 1.1.2.2-Tetrachloroethane	79-34-5 1.1.2.2-Tetrachloroethane				
79-01-6 Trichloroethylene	You can narrow d	own the search results b	by typing a part of		
75-15-0 Carbon disulfide	the category or nar	ne of the substance.			
67-64-1 Acetone	Example: Specifie	d chemical substances			
78-83-1 Isobutyl alcohol	Benzine				
67-63-0 Isopropyl alcohol					

3. Select the tasks you will be engaged in by checking the "Engaged in" checkboxes of all applicable tasks.

Based on the substances you selected in the "Substances" tab, the checkboxes of the tasks related to the substances are already checked automatically. Enter the required information in the "Usage days per year" and "Average usage hours per day" fields.

Submit			
	Language	English	
Applicant	Substances	dot	Details
vdt			
VDT work Engaged in		Multiple selections are all	owed.
Use days per year	200	·	
Average use hours per day			
-pathogens			
The work is liable to extreme conta	amination by pathogens.		
Use days per year	200		
Average use hours per day	6		
heavy_materials			
The work handling of heavy mater	ial.		
Use days per year			

4. In the "Details" tab, select or enter the detailed information for the substances handled and the tasks you will engage in.

	Su Su	ıbmit	
	Language E	nglish	
Applicant	Substances	Job	Details
radiation			
· · · · · · · · · · · ·	なし		
フィルム	なし		
フィルム異常	なし		
ガラスバッチ	なし		
ガラスバッチ異常	いいえ		
実効線量	1 msv ~		
等価線量_水晶体	1 msv ~		
等価線量_皮膚	$1{ m msv}\sim$		
Remarks			
	* 備考等があった場合のみ記	λ	

5. After entering the required information in all four tabs, click the "Submit" button.

Submit						
Language English						
	Applicant	Substances	Job	Details		

6. If an error message is displayed, click the error message. The field containing the error will be highlighted in pink. Please re-enter the information correctly in the field, and click the "Submit" button again.

	Submit Language English			
Error messages 必須入力です(Div.) 必須入力です(Date of birth) 				
	Applicant	Substances	Job	Details
	User Info-			
	Work area	Yoshida / 吉田		
	Div.	< ○ 企画・情報部 情報推進課	情報システムサービス掛	v
	User category	Full-time / 常勤		
	Date of birth	年 /月/日		
	Gender	male / 男性		

7. The following page will be displayed once the registration form is correctly submitted.

登録ありがとうございました

If there is an error in the submitted registration form, or if you need to change in its content, please redo the registration from the beginning by accessing the URL on the page 1, above. The previous entries will be overwritten with the newly submitted information.